

PROGRAMME OSCE TRAINING VISIT 15 – 25 SEPTEMBER 2008 FOR DIPLOMATS FROM THE REPUBLIC OF KAZAKHSTAN

Check in Hotel Voksenåsen
Ullveien 4
0791 Oslo
tlf. 22811500
www.voksenåsen.no

Arrival Day (Sunday 14)

- 1205 Pick up at Oslo Airport for participants arriving with TK 1751.
Met by Ms. Stephanie Bjøro, Senior Executive Officer, MFA and Mr. Amir Zhexekov, 2nd secretary-consul, Embassy of the Republic of Kazakhstan
- 1400 Lunch at hotel Voksenåsen
- 1900 Dinner at hotel Voksenåsen

Day one (Monday 15)

Moderator: Mr. Dag M. Halvorsen, Assistant Director General, Ministry of Foreign Affairs (MFA)

- 0900-1000 Opening and introduction of the Programme Training methodology for the Course
Mr. Dag M. Halvorsen, Assistant Director General/Mr. Christopher Potter, Adviser, UKS
- Function and role of the Institutions*
- 1000-1100 On the OSCE: history, the three dimensions, organizational structure
Ms. Kathleen Samuel, Senior Policy Support Officer, CPC
- 1100-1130 Coffee
- 1130-1300 ODIHR
Mr. Torolv Nordbø, First Deputy Director, ODIHR
- 1300-1430 Luncheon
- 1430-1530 HCNM in Central Asia
Ms. Sabine Machl, Senior political adviser, HCNM
- 1530-1700 Function and role of the Missions
Ms Kathleen Samuel, Senior Policy Support Officer, CPC/Mr. Hans Ola Urstad, HoM OSCE Belgrade
- 1900 Dinner at hotel Voksenåsen

Day two (Tuesday 16)

Moderator: Ms. Birgit Kleven, Senior Adviser, MFA

OSCE Dimensions

Key issues on the agenda within each dimension

| | | |
|-----------|---|--|
| 0900-1030 | 1. Political-Military Dimension | Mr. Erling Skjønberg, Deputy Director General, MFA/Major Dag Paulsen, Norwegian Arms Control Group |
| 1030-1100 | Coffee | |
| 1100-1230 | 2. Economic Environmental Dimension | Mr. Torbjørn Bjorvatn, former Economic and Environmental Officer, OSCE Baku |
| 1230-1400 | Luncheon | |
| 1400-1530 | 3. Human Dimension | Mr. Lars Sigurd Valvatne, Senior Adviser, MFA |
| 1530 | Immediate departure from hotel by bus | |
| 1600-1700 | Briefing on the role of the Norwegian Resource Bank for Democracy and Human Rights (NORDEM) under the Human Dimension, (Election Monitoring etc.) | Venue: NCHR Universitetsgt. 22-24 |
| 1900 | Dinner at hotel Voksenåsen | |

Day three (Wednesday 17)

Moderator: Mr. Christopher Potter, Adviser, UKS

| | | |
|-----------|---|---|
| 0900-0915 | Introduction to the media part of the program | Mr. Øyvind Tjore, Communications advisor |
| 0915-1015 | Office of the Representative on Freedom of the Media (FOM) | Mr. Roland Bless, Director of the office and principal adviser, FOM |
| 1015-1030 | Coffee | |
| 1030-1100 | Media – trends and challenges | |
| 1100-1200 | How to handle media – experiences from MFA. Daily media handling and long term strategic work | Mr. Øyvind Tjore, Communications advisor/ Mr. Anders Rikter, Communications Department, MFA |
| 1200-1215 | Coffee | |
| 1215-1315 | Experiences from the OSCE-family – practical work | Mr. Odd Magne Ruud, Assistant Director General, MFA |

| | | |
|------------|---|---|
| 1315- 1430 | Luncheon | |
| 1430 | Immediate departure from hotel to the newspaper "Aftenposten" | |
| 1500-1630 | Visit to the editorial office of "Aftenposten" newspaper | Venue: Aftenposten, Postgirobygget |
| 1700-1830 | Comments on the Norwegian OSCE-Chairmanship. Norwegian Institute of International Affairs | Venue: C.J. Hambros plass 2D Ms. Stina Torjesen, Senior Researcher/Mr. Jakub Godzimirski, Senior Researcher |
| 1930 | Dinner at hotel Voksenåsen | |

Day four (Thursday 18)

Moderator: Mr. Christopher Potter, Adviser, UKS

| | | |
|-----------|---|--|
| 0900-0930 | How to handle contact with journalists How to handle the interview | Mr. Øyvind Tjore, Communications advisor |
| 0930-1300 | Media training | |
| 1300-1400 | Luncheon | |
| 1400-1630 | Media training continued | |
| 1900 | Dinner at hotel Voksenåsen | |

Day five (Friday 19)

Moderator: Ms. Stephanie Bjørø, Senior Executive Officer, MFA

Organizing the OSCE Chairmanship work domestically

Mr. Øystein Bø, Minister Counsellor, Norwegian Delegation to NATO

| | | |
|-----------|---|--|
| 0900-1100 | <ul style="list-style-type: none"> • The role of the OSCE Delegation • The role of the MFA Task Force from desk officer view • The role of other Ministries | |
| 1100-1130 | Coffee | |
| 1130-1300 | <ul style="list-style-type: none"> • the role of the Prime Minister`s office (PMO) • the Parliamentary Assembly • co-ordination : how the MFA co-ordinates with the OSCE Delegation and other Ministries, the PMO and informs the Parliament of the work in the OSCE • Task Force contacts with Civil Society & the media | |

| | | |
|-----------|---------------------------------------|----------------------------|
| 1300-1400 | Luncheon | |
| 1400 | Immediate departure by bus | |
| 1430-1600 | Visit to Norwegian Helsinki Committee | Venue: Tordenskioldsgt. 6B |
| 1930 | Dinner at hotel Voksenåsen | |

Day six (Monday 22)

Moderator: Mr Ole Bjørnøy, Senior Advisor, MFA

Preparation and implementation of the OSCE Chairmanship: strategy and tactics

Mr. Kim Traavik,
Ambassador, Norwegian
delegation to NATO

| | | |
|-----------|--|--|
| 0900-1100 | Preparation for the OSCE Chairmanship | |
| | <ul style="list-style-type: none"> • Setting priorities for the Chairmanship preparations. • Consultations with participating states about priorities and work programmes • Organizational set-up: setting up a task force • Strengthening the OSCE Delegation etc. • The role of the MFA Task Force • The role of the Foreign Minister, consultations, travels. • OSCE-Kosovo • OSCE-Chechnya | |
| 1100-1130 | Coffee | |
| 1130-1300 | <ul style="list-style-type: none"> • Events, conferences, topics for seminars under the three dimensions • Interaction with the media, with civil society • Interaction with the OSCE Troika • Preparation of Ministerial Meetings | |
| 1300-1430 | Luncheon | |
| 1430-1630 | The Chairmanship year – OSCE Secretariat Perspective | Mr. Pascal Heyman, Deputy Director for Policy Support Service, CPC |
| 1900 | Dinner at hotel Voksenåsen | |

Day seven (Tuesday 23)

Moderator: Mr Ole Bjørnøy, Senior Advisor, MFA

Interaction

| | | |
|-----------|---|--|
| 0930-1130 | Interaction with the Secretariat during the Chairmanship, Institutions and Field Missions | Mr. Asbjørn Brandsrud, Minister Counsellor, the Norwegian Permanent Delegation to the OSCE (OSCE-del); Mr. Pascal Heyman, Deputy Director for Policy Support Office, CPC |
| 1130-1300 | Luncheon | |
| 1300-1430 | The cross dimensional perspective | Mr. Dov Lynch, Senior Adviser, Office of the Secretary General (OSG) |
| 1430-1500 | Coffee break | |
| 1500-1630 | OSCE`s relations with other international organizations, including the OSCE as part of the Eurasian security system | Mr. Dov Lynch, Senior Adviser, OSG |
| 1830 | Departure by bus | |
| 1900-2200 | Working dinner hosted by Ms. Anita Nergård, Deputy Director General, MFA | Venue Restaurant Bristol |

Day eight (Wednesday 24)

Moderator: Mr Ole Bjørnøy, Senior Advisor, MFA

| | | |
|-----------|---|---|
| 0900-1630 | Budgetary issues within the Organization. Procedures regarding extraordinary budgetary contributions. | Mr Joe Hili, Director for Management & Finance (DMF)/Mr. Asbjørn Brandsrud, Minister Counsellor, (OSCE-del) |
|-----------|---|---|

Day nine (Thursday 25)

Moderator: Mr Ole Bjørnøy, Senior Advisor, MFA

| | | |
|-----------|---|---|
| 0900-1300 | Case study on how to deal with a potential crisis situation during the Chairmanship. Border monitoring in Georgia | Mr. Jaroslaw Pietruszewicz, Deputy Director for Operations Service, CPC/Mr. Ivar Vikki, former HoM OSCE, Astana |
| 1300-1430 | Luncheon | |
| 1430-1600 | Time at disposal | |
| 1930 | Dinner at hotel Voksenåsen | |

Day Ten (Friday 26)

Moderator: Mr Ole Bjørnøy, Senior Advisor, MFA

0900-1030

Summing up

1100

Participants Departure (by minibus for passengers departing by TK 1752 at 1300)

CONTACT INFORMATION

Embassy of the Republic of Kazakhstan to the Kingdom of Norway

Nedre Vollgate 3, Oslo
Telephone: +47 22420640
E-mail: kazak@online.no
www.kazembassy.no

Norwegian Ministry of Foreign Affairs

7. juni-plassen/ Victoria Terrasse
Telephone: 22 24 36 00
E-mail: s-gsa@mfa.no
www.mfa.no

Contact person Sept 14 - 22: Ms. Stephanie Bjørø, Senior Executive Officer, Norwegian Ministry of Foreign Affairs, Phone: +4722243348 (+4791558677)

Contact person Sept 22 – 26: Mr. Ole Bjørnøy, Senior Advisor, Norwegian Ministry of Foreign Affairs Phone: +47 22 24 33 78 (+4745699126)

Emergency:

Fire 110
Police 112
Ambulance 113