

Norwegian Contact Point for OECD Guidelines for Multinational Enterprises



The Norwegian National Contact Point
for the OECD Guidelines for Multinational Enterprises

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When submitting a complaint to the Norwegian National Contact Point, please use this form as a guidance on what kind of information is required for the Contact Point to make a first assessment on whether to accept a complaint or not.

- 1. The identity of the complainant or complainants including your identity, the main two contact person, name of the organisation, contact details (including email, web-site, and telephone).**
- 2. If you are bringing a complaint on behalf of others (e.g. on behalf of a local union or community), explain your interest in this case and mandate or reason for bringing the complaint.**
- 3. The identity and location of the company offices and why you consider this company is relevant to the Norwegian NCP. Provide relevant information on the company' corporate structure and location that you consider will assist the NCP in this regard.**
- 4. Provide detailed information on the alleged breaches of the Guidelines and provide relevant information on developments. List the chapter(s) and paragraph(s) in the Guidelines that you consider the company to be breaching.**
- 5. Provide detailed evidence and information that supports the allegations. Official documents, reports, studies, articles, witness statements can all be**

considered. The Norwegian NCP requires enough information to substantiate what has taken place – anecdotal statements or unsubstantiated allegations are not sufficient.

- 6. Provide details on dealings that you or co-complainants have had with the company (including details of exchanges) relevant to address the reasons for this complaint.**
- 7. What actions do you consider the company should take to resolve the problem?**
- 8. What is your objective in bringing the case?**
- 9. Are there any additional details that you wish to bring to the attention of the Norwegian NCP and the company?**
- 10. Please confirm that you are aware that all the information you provide to the Norwegian NCP will be shared with the company. If you wish to make an exception and keep information confidential please provide justification. Please also confirm that you understand that the Norwegian NCP's approach to resolving complaints is in the first instance to facilitate conciliation or mediation between the complainant and the company.**