|  |  |
| --- | --- |
| \\MFADIR.NO\Data\Userdata\OSL\Media\ceh\Pictures\Utenriksdepartementet_Niva2_Engelsk.jpg | Application for grants from the  Ministry of Foreign AffairsS02 - Application for small scale grants |
| Ministry of Foreign AffairsPostbox 8114 DepN-0032 Oslo | The application and attachments should be sent to post@mfa.no with a copy to the unit responsible for the grant scheme. For more information see [regjeringen.no](https://www.regjeringen.no/no/dep/ud/tilskuddsmidler/skjemaer/id612525/) |
| **Read this first*** The budget and results framework should be attached to the application.
* In principle, all the information asked for in the application form should be filled in. If any questions are not relevant, this should be explained.
* Instructions and questions that may be relevant are provided in the comments.
 |

|  |
| --- |
| **Key information** |
| Name of applicant (and abbreviation) |
|   |
| Name of applicant (and abbreviation) |
|   |
| Grant scheme |
|   |
| Unit responsible for the grant scheme (in the Ministry or at a mission abroad) |
|   |
| Total amount applied for (in NOK)Year 1Year 2Year 3 |
|   |

|  |
| --- |
| **PART I: GENERAL INFORMATION ABOUT THE APPLICANT** |
| **1. Contact information, applicant** |
| 1.1 Postal address |
|   |
| 1.2 Telephone no. | 1.3 Email address |
|   |   |
| 1.4 Website |
|   |
| 1.5 Contact person, name and title |
|   |
| 1.6 Contact person, email address | 1.7 Contact person, telephone no. |
|   |   |
| **2. About the applicant** |
| 2.1 Type of organisation (enter a cross in one box per line) |
| [ ]  Governmental/public | [ ]  Non-governmental, specify:  | [ ]  Multilateral |
| [ ]  Norwegian, org. no.: | [ ]  Non-Norwegian, org. no. if relevant:  |
| 2.2 Brief description of applicant |
|   |
| 2.3 Brief description of applicant’s routines for procurement, anti-corruption work and internal control |
|   |
| 2.4 Information about the auditor |
|   |
| 2.5 Has the applicant previously received support from the Ministry, a mission abroad, Norad or FK Norway? [ ]  No [ ] Yes If yes, give details: |
|   |
| **3. Bank details** |
| 3.1 Name and address of the bank |
|   |
| 3.2 Name of the account holder |
|   |
| 3.3 Account number/IBAN number | 3.4 Swift-code | 3.5 Currency of the account |
|   |   |   |

|  |
| --- |
| **PART II: THE PROJECT/PROGRAMME** |
| **4. General information about the project/programme** |
| 4.1 Where will the project/programme be implemented (area/country)? |
|   |
| 4.2 Project/programme duration (mm.yyyy–mm.yyyy) |
|   |
| 4.3 Sector/field |
|   |
| 4.4 Is the application for additional support for a project/programme that is already receiving or has already received support? |
| [ ]  No | [ ]  Yes, agreement no.:  |
| 4.5 If yes, give a brief description of the results achieved so far and status for the project that has previously received support |
|   |
| **5. Applicant’s competence and capacity to carry out the project/programme** |
| 5.1 The applicant’s experience with the thematic and geographical area of the project/programme and other relevant experience |
|   |
| **6. Description of the project/programme and anticipated results** |
| 6.1 Describe the project’s main activities, main objectives and target group |
|   |
| 6.2 Description of the project/programme |
|   |
| **7. Risk, cross-cutting issues and sustainability** |
| 7.1. Assess what risks could affect goal achievement. Also describe the risks that could have a negative impact on cross-cutting issues (human rights, women’s rights and gender equality, climate and the environment, and anti-corruption) |
|   |
| 7.2. Describe the sustainability, local ownership and exit strategy of the project/programme |
|   |
| **8. Budget and financing plan** |
| 8.1. Comments to the attached budget |
|   |
| **9. Additional information** |
| 9.1 Any additional information of relevance for the application |
|   |

|  |
| --- |
| **DEL III: VEDLEGG** |
| [ ]  Number \_\_\_ **Budget (mandatory)** [ ]  Number \_\_\_ Results framework[ ]  Number \_\_\_ Implementation/activity plan[ ]  Number \_\_\_ Theory of change[ ]  Number \_\_\_ Documentation of bank details[ ]  Number \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Number \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

## Date and signature

I confirm that I am authorised to enter into legally binding agreements on behalf of the applicant, and I confirm that to the best of my judgement the information in this application is correct.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place and date Name, title and signature